

Asbury Update

Employee News and Information

March 2022

Employee Appreciation Day

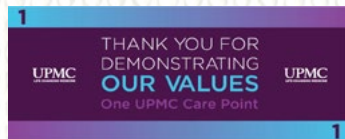
UPMC's systemwide Employee Appreciation Day is **Friday, March 4**. All UPMC Senior Services employees will receive a special UPMC gift.

The residents of Asbury Heights rely on the services you provide every day. You make a real difference with all that you do!

When the weather is warmer, we'll plan a late spring outdoor picnic with grilling, games, and fun! In the meantime, enjoy a \$3 Café special on Friday, March 4 featuring breaded fish, fries, coleslaw, and a drink.

Care Points

Have you received any Care Points? To redeem your Points for gift cards, you must fully complete an order form and place it (with the Care Points you want to redeem) into an envelope located on the side of the secure box in your community. Be sure your order form and Care Points are sealed in an envelope before placing it into the box.



Upcoming Café Specials

Tuesday, March 1

Mardi Gras themed special served with a piece of king cake

Wednesday, March 9

Celebrate National Dietitian Day with Courtney Alberts, registered dietitian, and learn more about nutritious and delicious foods.

Friday, March 11

Johnny Appleseed Day
\$3 special and 50¢ apples

Thursday, March 17

St. Patrick's Day

Tuesday, March 22

Action Station in Café with chef

Thursday, March 24

National Cheesesteak Day

Benefits Forms Portal

Your one-stop-paperless shop for benefits forms has arrived — the [Benefits Forms Portal](#).

[Watch this two-minute video](#) to take a quick tour.

You can now digitally:

- Download, upload, and submit a variety of benefit-related forms, including Aflac, Medicare, Life Insurance, PA Student Loan Relief for Nurses, and Public Service Loan Form (PSLF).
- Upload and submit benefit verification forms from spouse's/domestic partner's employer.
- Access retirement details for UPMC, Brighthouse, Fidelity, Prudential, TIAA, TransAmerica, Valic, and Vanguard.

Fire Safety Training For Personal Care Staff

All staff who interact with personal care residents (including staff of Asbury Place, Asbury Villas, and Laurel Lane) are required to attend an in-person fire safety training once a year with Mt. Lebanon Fire Department. Please plan to attend one session this year. All trainings will be held in the Sunset Room.

If you have any questions, please contact Ruku Phanse (ext. 5015) or Kevin Bushmire (ext. 5380)

The next training is scheduled for **Wednesday, March 16** at 7am.



Do you know someone who would be a great fit for UPMC? From nursing to finance and everything in between, UPMC is looking for more Life Changers to join their team.

Refer a friend for a chance to win \$1,000! [Visit Asbury's Yammer group to learn more.](#)

Senior Services Suggestion Box

[Click this box to access the form!](#)

As part of our continuous improvement efforts, Human Resources has created an online suggestion box for you to share your feedback.

Suggestions will be reviewed on a monthly basis.

Rebecca Staley, Sr. HR Consultant
412-756-3562
gloffr@upmc.edu

St. Patrick's Day

St. Patrick's Day (**Thursday, March 17**) is this month's Welcome to Work Day! All employees and contracted staff scheduled to work this day will receive a FREE mint parfait when they arrive for their shift.

Our Welcome to Work Days allow Asbury leadership the opportunity to THANK YOU for the work you do for residents and their families everyday.

March Madness Support Your Team



It's time for March Madness! Wear your favorite NCAA basketball team colors and apparel on **Tuesday, March 15**.

Virtual Town Hall

The next Virtual Town Hall will take place on **Tuesday, April 12** at 1:30 pm. There will be an open Q&A session.

[Click here to join this meeting.](#)

Safety Committee Looking for New Members

The goal of Asbury's Safety Committee is to promote and maintain a safe environment for staff, residents, families, and anyone else who may visit the campus.

The Committee is looking for a few new members.

Contact your manager if you would like to participate in the next meeting on Tuesday, **March 15** at **2:30 pm**.



This month's topic will focus on workplace injuries and what staff should do if they are ever injured on the job.

Recognize Your Coworkers

There are several ways to recognize your co-workers for a job well done. One of these ways is to nominate them for the **Above & Beyond** award.

Above & Beyond is an opportunity to acknowledge those who go out of their way to provide services that go beyond the expectations of residents, guests, and one another. Nominations can be made throughout the year by going to the Infonet. Nominate someone for [Above & Beyond](#). Deadline for nominations: **March 31**

Copier in Need of Service?

To request service for any of the **Xerox** copiers on campus, contact Asbury's IT Help Desk.

Phone: ext. 5222

Email: AH-AsburyITHelpdesk@upmc.edu

After calling for service, please place a sign on the copier that reads "Service has been requested" with the date.

To request supplies, contact Materials Management at ext. 5115.

Asbury Villas is currently the only building with the new Tap & Print copiers. These copiers are maintained and serviced under UPMC's print management program.

You're Invited to the Retention Meeting

What motivates you to come to work everyday? What do you like most about Asbury?

The answers to these questions can help managers develop a strategy for retaining staff. Would you be willing to share your ideas on how to keep employees engaged and employed with Asbury?

If you are interested in participating in the next retention meeting, please contact **Rebecca Staley**, HR consultant, at gloffr@upmc.edu.

Getting to Know You

Let's give a warm welcome to our new co-workers! We're happy that you're here and look forward to working with you.



Eddie Dulick

Job Title: Security

Location: Asbury Heights Lobby

"I am a proud veteran of the United States Air Force, and I love to ride my bike on trails."



Jennifer Cleric, RN

Job Title: Unit Manager

Location: Willow Community

"I love gardening, animals/pets, and traveling. Not really a morning person, but I'm working on it!"



Raelene Kosey

Job Title: LPN

Location: Personal Care



"Call me Rae! I'm very happy to be here and look forward to meeting you all."

We will be contacting new employees every month for this section. Check your UPMC email account for your opportunity to be featured or contact Jon Ebel at ebeljt@upmc.edu.

Employee Perks

Did you know there are hundreds of perks and discounts available to you as a UPMC employee? Dive into the discounts by visiting [UPMC's perks website!](#)

March 2022

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|----------------------------|--|---|---|--------------------------------------|--|---|
| 27 | 28 | 1 Tonya Evans (11) James Gemmell (1) Alexandra McKee (1) Steve Sion (22) Kathleen Sipes (11) | 2 Lisa Laskovich | 3 | 4 Employee Appreciation Day PAY DAY  | 5 Betty Leasure Tori Martinez (3) |
| 6 Jennifer Castello (4) | 7 Kevin Bushmire Beth Janroy (5) | 8 | 9 Amy Kifer (7) Francesco Varrati (7) | 10 Elias Assi Rich Bergen (13) | 11 Johnny Appleseed  | 12 |
| 13 | 14 | 15 March Madness Stefanie Weakland (1) Safety Committee @2:30pm | 16 | 17 St. Patrick's Day | 18 PAY DAY | 19 Sarah Mateja |
| 20 Michele Tokar (4) | 21 | 22 | 23 Teona Massie | 24 | 25 | 26 Bethany McGowan |
| 27 | 28 | 29 | 30 Hope Limbruner (2) | 31 Paula Folino | 1 PAY DAY | 2 |

Asbury's Yammer Group

Ask questions, connect with others, praise co-workers, and create polls. Yammer is a tool that allows you to interact with the entire Asbury team and be more in the know. Yammer is similar to other social networks, but is only for UPMC employees. Check out Asbury's Yammer group today!



Jeans Day

Jeans are only permitted on days where this symbol appears.

ASBURY HEIGHTS

Part of UPMC Senior Communities
700 Bower Hill Rd.
Pittsburgh, PA 15243
412-341-1030
asburyheights.org

Birthday
Anniversary (# of years)

Asbury HEIGHTS
Part of UPMC Senior Communities